

MYOB AccountRight Plus

NEW
RELEASE
FOR 2011

THE SMARTER WAY TO
MANAGE YOUR ACCOUNTING,
INVENTORY AND PAYROLL.



MYOB AccountRight Plus is ideal for small and medium-sized businesses with employees. Benefit from partnering with Australia's leading accounting software provider, dedicated to making your business life easier.

Easy to set up and use

- > Easy Setup Assistant ensures you're up and running quickly
- > Use an intuitive Command Centre to easily navigate your accounts, banking, sales and contacts
- > Get HoverHelp by holding your mouse over a field or function.

Everything you need to manage payroll

- > Process weekly, fortnightly or monthly pay runs
- > Calculate and report on PAYG, state based tax and superannuation
- > Track wage expenses, leave entitlements and bonuses
- > Generate and email payslips.

Invoice for time or cost of a job

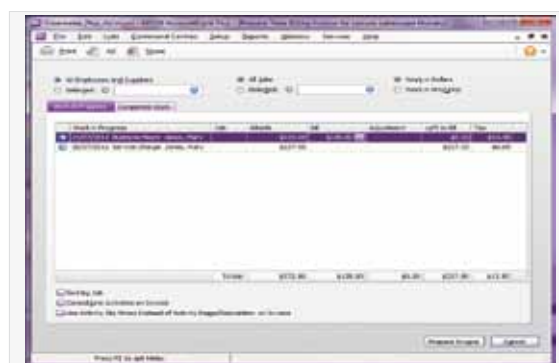
- > Track the time you spend on each job, including non-hourly services and expenses
- > Automatically generate invoices from timesheets and record the tasks you perform
- > Record time and materials on the one invoice.

Simplify GST calculations

- > Easily calculate and track your GST
- > Automatically generate your GST and know at a glance where you're at with your BAS.



Quick assistance with HoverHelp



Bill for your time

Manage sales and purchases

- > Produce professional quotes and invoices for items and services
- > Email purchase orders, quotes, invoices and remittance advices to customers and suppliers
- > Easily track what's owed to you and when you should be paid.

Easily manage your inventory

- > Keep track of what you buy and sell, and how much you have on hand
- > Raise purchase orders and automatically back order inventory items
- > Manage your customer price levels and volume discounts

Quickly view your financial position

- > View the following financial indicators and more at a glance:
 - Profitability
 - Customer analysis (eg outstanding and overdue receivables)
 - Account details (bank account, credit card balances and more).

Effectively manage your customers

- > Synchronise your contacts with Microsoft Outlook®
- > Keep track of all your customer interactions using the contact log

Customise your reports and business forms

- > Design the layout of your invoices, statements and receipts to fit your business and its professional image
- > Quickly add and remove data then save as customised reports.

Item Number	Name	On Hand	Last Cost
100	Code Large	1	688.75
110	Code Large - 1 Month Bar		
120	Code Price Large	110	600.23
130	Price for the 1 Large	9	60.00
200	Code Medium	8	637.45
210	Code Price Medium - 1 Month Bar		
220	Code Price Medium	22	627.00
300	Code Small	30	58.33
310	Code Small - 1 Month Bar		
320	Code Price Small	30	58.60
400	Robbery Cook	1	877.88
410	Steak Cook	7	639.45
420	Robbery Cook - 1 Month Bar		
430	Steak Cook - 1 Month Bar		
500	Using your beverage filter	9	120.00
510	Coffee Filter	8	51.25
520	Tea	8	875.75

Easily manage inventory



Quickly view your financial position

Minimum System Requirements

Operating System

- > Windows® 7, Windows Vista (SP1)
- > Windows XP Pro (SP 3, 32 bit)

Adobe Reader Minimum version 7

Microsoft Office

- > Microsoft Outlook
- > Microsoft Office 2003-2010 (32 bit)

Required for certain functions such as email and card synchronisation.

Hardware

- > 1GHz Intel Pentium® 4 processor (or equivalent) with 2GB RAM
- > 2GB of hard disk space
- > 32 bit colour, 1024x768 screen resolution
- > CD Rom Drive

Internet

- > Internet Explorer 7 (32 bit or above), Safari 4, Firefox 3

Required for activation and confirmation, accessing program updates and Online Help.

For more detailed information about software compatibility, see myob.com.au/minimum_specs

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PRODUCT COMPARISON CHART

	AccountRight Basics	AccountRight Standard	AccountRight Plus	AccountRight Premier
Business Accounting				
Easily calculate, prepare and track your GST and BAS obligations	•	•	•	•
Prepare, print or email sales invoices and statements	•	•	•	•
Generate invoices with the option to pay via BPAY®, Postbillpay®, online or via credit card*	•	•	•	•
Track and pay expenses	•	•	•	•
Create customer quotes	•	•	•	•
Create purchases and manage suppliers	•	•	•	•
Create and track jobs	•	•	•	•
Job budgeting, profitability and expense reimbursement	•	•	•	•
Track and bill time spent on jobs	•	•	•	•
Multi-currency accounting	•	•	•	•
Inventory Management				
Manage items list	•	•	•	•
Manage inventory levels and back orders	•	•	•	•
Build and manage items from raw materials	•	•	•	•
Manage multiple pricing levels and assign to customers	•	•	•	•
Multi-warehouse item management	•	•	•	•
Payroll Management*				
Calculate and remit employee tax (PAYG)	•	•	•	•
Calculate and remit Superannuation Guarantee (SG)	•	•	•	•
Calculate and track leave entitlements	•	•	•	•
Calculate state payroll tax	•	•	•	•
Manage employee timesheets with job tracking	•	•	•	•
Print and email customisable payslips	•	•	•	•
Reporting				
Easily customise and filter reports	•	•	•	•
Export reports to Microsoft Excel®, PDF and other file formats	•	•	•	•
Access and Support				
Multi-user access†	•	•	•	•
Manage user permissions and passwords	•	•	•	•
FREE MYOB Cover#	30 days	30 days	30 days	12 month

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THE SMARTER WAY TO MANAGE YOUR BUSINESS ACCOUNTING

simple | flexible | helpful