

MYOB AccountEdge v11



THE SMARTER WAY TO MANAGE YOUR ACCOUNTING, INVENTORY AND PAYROLL. ON A MAC.



MYOB AccountEdge is ideal for small and medium-sized businesses that employ staff. Benefit from partnering with Australia's leading accounting software provider, dedicated to making your business life easier.

Effectively manage your customers

- > Synchronise your contacts with Mac Address Book
- > Store and search all contacts from within your Card File
- > Create reminder alerts

Manage sales and purchases

- > Easily produce professional quotes and invoices for items, services and time
- > Create progress quotes and invoices for each stage of work, right through to job completion
- > Simplify the process of customer payments and refunds

Simplify GST calculations

- > Easily calculate and track your GST
- > Automatically generate your GST and know at a glance where you're at with your BAS

Quickly view your financial position

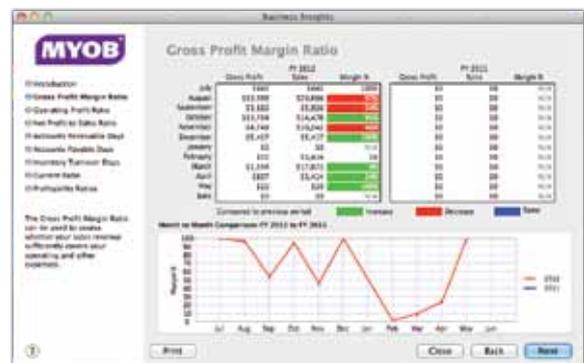
- > View the following financial indicators and more at a glance:
 - Profitability
 - Inventory turnover
 - Customer analysis (eg outstanding and overdue receivables)
 - Accounts details (bank account, credit card balances and more)

Progress Billing Information

Please enter the amount or percentage for each line of the quote to use on the invoice

Description	Quote		Current Progress		Invoice		Total Progress	
	Amount	%	Amount	%	Amount	%	Amount	%
Materials	\$214.00	30.0%	\$0.00	0%	\$214.00	200%	\$214.00	100%
Labour	\$450.00	30.0%	\$0.00	0%	\$450.00	200%	\$450.00	100%
LABOUR	\$176.00	30.0%	\$0.00	0%	\$176.00	200%	\$176.00	100%

Progress billing



Business insights

Monitor inventory levels and profit margins

- Keep track of what you buy and sell, how much you have on hand, and where it is
- Instantly see the gross profit on item sales and adjust your prices accordingly

Everything you need to manage payroll

- Process weekly, fortnightly or monthly pay runs
- Calculate and report on PAYG, state based tax and superannuation
- Track wage expenses, leave entitlements and bonuses
- Generate and email payslips

Invoice for time or cost of a job

- Know exactly how much time you spend on a job and record the tasks you perform
- Easily set budgets and report on the profitability of jobs
- Record time and materials on the one invoice

Handle foreign currency transactions

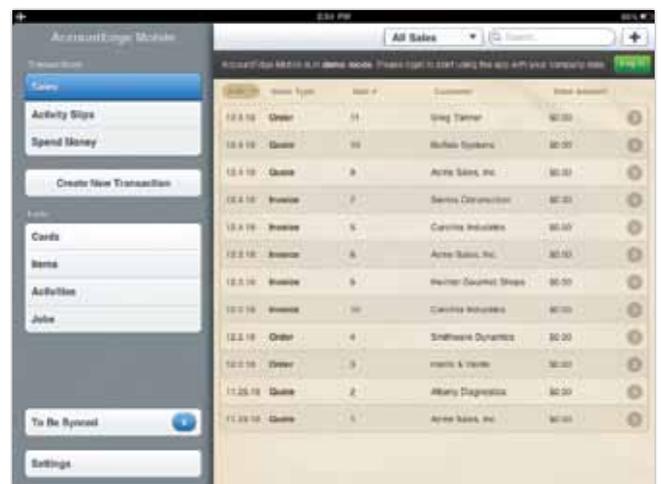
- Record transactions and track bank accounts held in foreign currencies
- Keep track of realised and unrealised exchange rate gains and losses

Keep your business mobile

- Use the iPad and iPhone app to create smarter connections in your business
- Save time by creating quotes, orders and invoices while on a job



Profit analysis



Mobile business

Minimum System Requirements

Operating System	Minimum Mac OS X 10.4.11 to 10.7
Adobe Reader	Minimum version 9.4
Apple Quicktime	Minimum version 5
Safari	Minimum version 4.x
Firefox	Minimum version 3.x
Microsoft Office	Microsoft Office 2004, 2008, or 2011 for Mac

This product is issued with one user license. AccountEdge Network Edition has three user licenses. If you require more than three people to access your data simultaneously, call MYOB Australia on 1300 555 123. Product activation required: You will be required to activate each company file you create. One business data file (known as a company file) can be activated with this product. Additional company files are available from MYOB. Registered to MYOB Technology Pty. Ltd. ABN 30 086 760 269.

Hardware

- G4/G5 PowerPC or Intel based Mac with 512 MB RAM or more
- 250 MB available hard disk space for program installation
- Minimum of 35 MB available hard disk space for each company file
- 1024 x 768 screen resolution with 16k+ colours

Note: UNIX-formatted hard drives are not supported.

Internet

Some e-features require internet access

- Activation and confirmation of this product
- Program updates, payroll updates and forms, and Online Help
- AccountEdge app when syncing

For more detailed information about software compatibility, see myob.com.au/minimum_specs



FACTSHEET

	FirstEdge	AccountEdge	AccountEdge Network	AccountEdge mobile app
Business accounting				
Calculate and track GST, prepare BAS easily	•	•	•	
Prepare and print or email sales invoices and statements	•	•	•	
Track and pay expenses	•	•	•	•
Create customer quotes	•	•	•	•
Create progressive invoices at different stage of work		•	•	
Create purchases and manage suppliers		•	•	
Create jobs		•	•	
Track and bill time spent on jobs		•	•	•
Generate invoices with option to pay via BPAY®, AUSTbillpay®, online or via credit card [^]	•	•	•	
Automatically reconcile invoices as paid by BPAY®, AUSTbillpay®, online or via credit card [^]	•	•	•	
Job budgeting, profitability and expense reimbursement		•	•	
Manage multiple currencies		•	•	
Inventory management				
Manage items list		•	•	
Manage inventory levels and back orders		•	•	
Item assembly		•	•	
Create multiple item prices and assign to customers		•	•	
Payroll management**				
Calculate and remit employee tax		•	•	
Calculate and remit Superannuation Guarantee (SG)		•	•	
Calculate leave entitlements		•	•	
Manage state payroll tax		•	•	
Employee time sheets with job tracking		•	•	
Customise payslips		•	•	
Reporting				
Customised reporting, including filters	•	•	•	
Export reports to PDF, Microsoft Excel®	•	•	•	
Access and Support				
Desktop access	•	•	•	
Mobile access		•	•	•
Multi-user access ¹			•	
Manage user permissions			•	
Secure password protection	•	•	•	
Self managed local backups	•	•	•	
Free MYOB Cover membership	30 days [#]	30 days [#]	12 months ^{##}	

[^]Utilising M-Powered Services approved applicants only. Fees apply. To read the MYOB M-Powered Services Product Disclosure Statement visit myob.com.au/m-powered. [®]Registered to BPAY Pty Ltd ABN 69 079 137 518. ¹Includes multi-user access for 3 people for AccountEdge Network Edition. Additional licences can be purchased from MYOB. [#]Your free MYOB Cover membership (Introductory Level) will expire 30 days from when you register your product. All benefits are valid for the duration of your 30 day MYOB Cover Membership. Visit myob.com.au/30days to find out more. ^{##}Your free 12 month MYOB Cover membership will expire 12 months from when you register your product. All benefits are valid for the duration of your 12 month MYOB Cover Membership. Visit myob.com.au/cover to find out more. ^{***}Payroll reports and tax calculations are valid for the financial year in which purchased. An update will need to be purchased if the ATO make changes to payroll reporting and/or calculations in the future to remain compliant with any legislative changes. MYOB Cover provides ongoing software updates and technical support.

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simple | flexible | helpful

APM14772-0811

VISIT MYOB.COM.AU/PRODUCTS/ACCOUNTEDGE OR CALL THE MYOB SALES TEAM ON 1300 555 111